06/03/2018

**SACYPAA Bylaws/Events Subcom**

Attendance:

-Mandy B.

-Emily G.

-Jake O.

-Eddie W.

-Paige M.

-Rachel C.

-Aaron B.

-Josh N.

-Armando R.

-Brian E.

-Logan S.

-Ada R.

-Richard D.

-Cait L.

-Monica D.

~Serenity Prayer~

**Bylaws recap from the last business meeting.**

*Cait*: We decided not to vote on anything because there was not substantial unanimity. Let’s revisit and find some middle ground.

Page 12 Letter i.

-*Richard*: We all agreed that if that treasurer wants to steal money, it’ll happen with or without a debit card/having access to it. I agree some type of audit procedure Is important. Here is some background on our last two events:

-I Need a Pick-Me-Up: A non-committee member paid for the park, Sacypaa paid them back.

-Pool event: Justin and Brian paid for it ($500?), we will reimburse them. Justin paid the deposit out of his own pocket and we trust that he will give it to Sacypaa when he receives it back.

*Richard* proposes the following 3 ways an audit can be triggered:

1. Annual audit, when the new treasurer takes over from the old treasurer. This is a common audit.
2. Anytime the Chair, Co-chair or Co-treasurer believe its needed. This will address the missing check issue.
3. Anytime 1/3 of the committee members think its needed.

Any current member of Sacypaa is able to participate in audit and we encourage non-Sacypaa members to perform the audit.

*Emily:* Will you be the only one with the debit card?

*Richard:* Yes

*Rachel C*: It’ll be a lot easier to have one person have the debit card because you are the trusted servant and the other committee members are not.

*Ada*: We can’t just expect people to have hundreds of dollars to loan to Sacypaa

*Richard:* The card will say “Richard, Sacypaa” They have to have a name on the card.

*Eddie*: Do you keep all the receipts or how do you show expenses?

*Richard*: Absolutely. I have a spreadsheet/financial update at every business meeting. That is the treasurer’s duty as per the bylaws.

*Armando*: Definitely want Richard to have the debit card. I like the second option for audit. As long as we have some type of audit procedure I think that’s a great middle ground.

*Ada*: People were saying they wanted transparency at the last business meeting. Richard brings his spreadsheets and financial updates to every meeting because it is in his description as treasurer in the bylaws. If Richard (and future treasurers) aren’t providing that, then that’s something to be looked at and discussed. At that point the treasurer isn’t following the bylaws.

*Armando*: Do you post the spreadsheets to the online files?

*Richard:* No, but I can. I have the bank app on my phone you can also access from me at anytime

*Rachel C:* There was fear (at the last bylaws subcom) about implementing such harsh audit rules that haven’t actually been followed yet, more of a quick fear-based bylaw change because of previous committees.

*Paige:* The wording in the bylaws can say we choose to have an outside person perform the audit its not necessary if we don’t want it.

*Richard:* a true audit is conducted by someone not in the organization

*Cait*: The annual option sounds more like a middle ground.

*Aaron*: its not complicated what we have. How long does an audit actually take? He already does that every month. If its so transparent why do we need an audit?

*Brian*: Annual accountability is great. All of this came out of something that came out of another thing, not Sacypaa. If something is weird then we can do an audit. The trigger mechanism if something is off, so we can address that issue and also posting the treasurer report is great but its hard to read sometimes and also people don’t read them.

*Rachel:* We could do a twice yearly, like standing audits. All for the once yearly once positions change.

*Cait:* do we define audit as looking at every receipt and crossing it off?

*Richard:* Yes but we have autonomy to go about this however we choose.

*Monica*: The audits in place came out of fear. There needs to be accountability for the money being spent. I like the idea of an audit. What if someone comes through that’s not as thorough as Richard? Responsible-money needs to have checks and balances.

*Brian:* We have to pay someone (non-AA member or AA member) for the audit.

*Rachel*: An audit is an outside company that comes and checks the books.

*Ada*: Richard is required to provide the bank statements. If our intention throughout the year is to do checks with an outside party, is a full audit necessary?

*Braden:* Our two biggest events are Merica Bruh and NYE, what about a halfway point audit? Twice-yearly after our two biggest events. It’ll take a chunk out of the yearly audit.

*Eddie:* We post the reports to the committee page. I sense fear of what could happen/has happened in other committees. As a group, we have elected the trusted servants by actually giving them that trust. Fully support the yearly audit after the NYE but more would be excessive that’s not trusting our members to do their job. Are we using fear or trust as a motive?

*Rachel:* We don’t have a money stealing problem. Agree that this is a lot of fear-based thinking. If Richard robs us blind well handle it accordingly. Its disrespectful to hover over Richard, not allowing him to be a trusted servant. We elected him because we trust him.

*Cait:* I’m thinking about Sacypaa 2019, 2020, what’s a middle ground solution that will work for every treasurer elected from here on? This would be a poor waste of time for this to keep getting addressed.

*Rachel:* We will always have the control over our audit, but we also still trust Richard

*Monica*: Should something crazy happen, is that when we as a committee come together and decide damage control?

*Richard*: yes

*Logan:* I like what Richard has proposed. What happened last year is unfortunate. After Merica Bruh, why not just take accountability to check the spreadsheet at the next business meeting?

Procedure code *Richard*: Page 11 change. “All Sacypaa business needs to be conducted through the Sacypaa post office box.” Instead of sending it to someone’s house it has to go to the post office box ONLY.

Page 12 letter I : Replace letter I with the three point audit procedure and the debit. Redefining letter i with the three points of procedure. Next is adding debit card to his description, to his permissions

Ada: Do we want to add that the chair and co-chair and treasurer will participate in the audit?

(((((Audit definition))))

Richard: I would like to add that someone outside the committee to participate in the audit. We also want it to be an AA member.

**Attendance roster and quorum:**

Page 3 and 14 of the bylaws

((((Quorum definition)))) 2/3 of current members

*Ada:* A ton of people who came to elections that became members at large never showed up again. If we say their members, we’ll never be able to meet quorum. We don’t want to kick people off that’s not what this is. It’s about meeting quorum.

*Paige:* We’ve been voting for money things via FB to, how do we regulate that? Do we want that?

*Armando:* Not going to have an informed decision if you don’t show up. Should have the secretary keep track of quorum while taking attendance. I want quorum to be elected members but not members at large.

*Monica:* Need to define what a voting member is and what quorum is. Why should people who have only been there twice have the ability to vote?

*Cait:* People who aren’t elected should have the ability to vote. We define it as either as an elected member or a member.

*Emily:* Is there a way we can revisit the Wacypaa definitions of voting member/member at large/elected committee member? It worked.

*Eddie:* “2nd tradition” and group conscious. Anyone at the meeting should be able to vote regardless if their a member. It’s important to hear their vote. Their voice might be the minority opinion and sometimes that can sway an entire group conscious. It’s important.

*Aaron*: Sacy and Wacy are different and should stay separate. All the definitions were to be more inclusive. It worked. Its an effort to make it more inclusive and simpler. That’s when quorum came into conflict with that. We want to make it simpler not harder.

*Richard:* To Eddie – I understand your point but we want to keep an informed decision which prevents people coming in that aren’t usually here to sway the vote and never come again.

*Monica*: Need to define what the system is for quorum and member

“There’s a relationship between page 3 and 14 and they just need to get along better” -Cait

*Rachel:* If you show up to two consecutive business meetings then you are a member and can vote. Its important to have them at two consecutive meetings so they are informed and able to vote accordingly. When voting on things happening in the committee (facebook), there could be people who know our financial records who are out drinking and now voting because they haven’t been back to meetings. I want to clean it up and keep two business meetings as a requirement.

*Braden*: The only way railroading would happen is if we aren’t rolling over members. Bryn made a motion at the first business meeting that everyone at the elections became a member that day. I want membership to roll over at the beginning of the year. If we become Acypaa we shouldn’t roll over, we should re-elect. Shouldn’t prune the list unless on the fb page.

*Paige:* Sounds like we agree we want quorum to be elected members (2/3 elected members). It’s hard to have a system in place to prune the “member” and on the committee page be separate. Should be combined or all or nothing.

*Armando:* Members only page should be a clear reflection of voting members/elected members. If someone isn’t showing up to 2 business meetings in a row, without letting someone know 24 hours ahead of time, you’ll be dropped from the fb members only page.

*Rachel:* What we’re trying to do is squash the member at large/voting member. Voting member is someone who has been to two consecutive business meetings without telling someone you are no longer a member on Sacypaa

*Ada*: I feel like we just informally voted on change to quorum, now we need a way to track that. A way to track members not showing up.

*Cait*: Members who really don’t give a heck surely won’t care enough to let Ada know they won’t be there every month.

*Rachel:* Piggy back off what Ada said. We need to enforce the bylaws that says “two consecutive no call no shows are no longer considered a member and will be taken off of the Sacypaa members only page. Now we just need to make a roster.

*Monica:* Do we have an actual roster currently? Do we have access to it? Who’s going to keep the roster and who’s going to enforce the roster?

*Emily*: It’s on the committee Sacypaa Facebook page too.

-The last business meeting said they want the secretary to do the roster not the co secretary.

-Quorum is 2/3 elected members

-Page 2 letter A: a member is someone who’s attended 2 consecutive business meetings, can vote at business meetings and on the Sacypaa members only Facebook group.

-Secretary page 5, add language to keep attendance roster or all members not just elected members

**Brian: Events**

-Next 3 events

-Site for NYE

**Merica Bruh:**

*Josh*- I have the fliers. Renvypaa is going to come out but can’t officially co-host. I make announcements at all meetings and I’ll start announcing all events asap.

Food:

Grill: Glosserman. He’s having a grill subcom. Also wants to increase food budget to $400.

*Monica:* bag of chips, burger and drink last year

*Rachel:* Choice of water/soda, lays chips, burger or hot dog

*Monica*: I didn’t get a side last year

*Rachel:* One serving of food typically. We’d have to up the sides if you’re hungry and if that’s what we want to do.

*Monica:* I’m all for upping the food budget to ensure we have enough food.

We don’t need to vote on this before the next business meeting.

-Make Zak vegan again-

Ada: We’re going to need a lot of beverages. Do we need to vote on for more beverage budget?

There over 100 confirmed on Facebook right now, it’s a large event.

--Ask for $200 for drink budget at next business meeting

*Jake:* Do we need a new cooler?

Brian can bring one, Eddie can bring one

Aaron has a cooler with wheels. Paige will bring her keg bucket.

Recycling bins? Last year we threw it all in the trash.

*Ada*: The pool might have recycling stuff

We have a dumpster there to use. We can even take the recycling and give them to the homeless people down the street.

*Logan:* We ran out of food last year. Need to increase the budget.

Do we need a PA system?

Yes

Justin Harris is providing his own equipment. Please confirm that.

People are paying for one soda or water, chips, one hot dog or burger

Pre-reg includes one beverage

*Paige:* Let’s do water/soda at the end of the food line

Jake to sell everything. Should expect to buy more than we usually sell.

*Eddie:* Tickets to people who have paid for food and drink

Rumors Paige might bring raffle tickets

Jake wants to party, will need to create shifts for him. Who can sign up?

-Only elected Sacypaa members can handle cash or square.

Might want to circulate the sign-up sheet at the next business meeting

Ticket system with registration

Grill, food line and beverages all in one line.

Decorations?

*Rachel*: We should get decorations!

Josh N to hype the event page.

Belly-flop contest, most patriotic contest

Prizes?

I have a shake weight – Paige

Wyatt should have decorations from last year

Need tables (4) for Merica-Bruh. Beverage, food line, Registration, and DJ.

Sacypaa has a canopy

Cornhole?

Monica wants to have a couple options for people to do cornhole and horseshoe

Registration at the end to relieve Richard – Aaron can do it and Brian will create a sign-up sheet

Clean up sign-up sheet – Brian and Justin already committed to staying after as long as they need

Brian to send Mandy stuff to incorporate into the notes

**Talent Show:**

*Paige:* Reach out to other committees and have them enter into the contest

It’ll be at St marks so we’ll have a PA system. Post on the event page if you have a talent that requires amp to please bring your own.

Cost – standard st marks cost, snacks and beverage

Comedy, magic, arts and crafts on stage, poetry, etc.

Is there a prize? Maybe. If so there needs to be categories?

Josh to get co hosts

As many co hosts on the flier looks good to advisory. Its good for us also to be on fliers

What’s the name? YPAA’s got Talent? Paige to think of a name by the next business meeting.

*Logan:* First ten people to pre-reg for Acypaa get into our event for free. Then encourage them to put Sacypaa down as their committee on pre-reg

**Float---**

Brian to put in deposit for the park spot. All meet at Ansel Hoffman and shuttle them to sunrise.

Sign up sheet for people to shuttle. Can also just have people at the park

Shuttle at the beginning and at the end cause some people park at sunrise.

Glosserman to fill up floats again during the meeting again?

We have a sign that says STOP HERE and we can only help people so much

This event is well attended, last year there was 300 people

Don’t need to pass a budget until July.

There’s going to be food at the park.

**September event brainstorm**

Service palooza in September/November

We want to have a Halloween something in October.

The GSR is supposed to plan the service-palooza, Bryn?

Table this until the next subcommittee meeting

Lots of options for the September event

Speed fellowship

Scaveger hunt

**NYE**

locations?

Rachel C going to call Cluney on Monday

Want to start planning way before the event

Same with Merica bruh

All committees do their campouts and pay for it/deposit for the next committee

Maybe adding that to the bylaws? Is this what we want?

To be discussed

Extended Notes:

**Merica Bruh**

Ask committee to increase food budget to $400 and beverage budget to $200

We can use Aarons PA system for the speaker meeting

Only elected committee members can sell beverages, will create sign up sheets for next business meeting

Logan will bring cornhole

Brian will have (3) sign up sheets at the next business meeting for

-Beverage selling shifts

-Registration shifts

-Clean up